**APPLICANT/ORGANIZATION INFORMATION**

Applicant/Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Number \_\_\_\_\_/\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_

Applicant/Organization Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_ E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESERVATION INFORMATION**

Advance completion of the group reservation applications, at least two (2) week prior to your reservation, is required. Groups/organizations consisting of 20 or more must complete the application. All guests attending your outing are included in the head count. Season pass holders still apply towards the head count. Reservations are available on a first-come-first serve basis.

Day(s) Requested □ Monday □ Tuesday □ Wednesday □ Thursday □ Friday □ Saturday □ Saturday

Date(s) Requested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time From: \_\_\_\_\_ □ AM □ PM To: \_\_\_\_\_ □ AM □ PM # of Guest Expected \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HOURS OF OPERATION**

Group reservations allow guests to our pool during normal hours of operation, however, hours of operation may be altered due inclement weather, special events or issues outside of our control. For up-to-date information, please call the FMC Natatorium. Our normal hours of operations are as followed:

Monday – Friday (12 – 7 pm) Saturday & Sunday (12 – 6 pm)

**OFFICE USE ONLY**

RESERVATION # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CHECK # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RECEIPT # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REQUEST RECEIVED \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ ENTERED RECTRAC \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ BY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ROOM RENTAL FEES $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CERT. OF INSURANCE RECIEVED \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_\_

ADDITIONAL FEES $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ APPROVED BY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOTAL DUE** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEPOSIT PD. $­­­\_\_\_\_\_\_\_\_\_\_\_\_ **AMOUNT DUE** $ \_\_\_\_\_\_\_\_\_\_­­\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Group Rates/Discounts Available**To qualify for group rates/discount, groups/organizations must meet all necessary requirements. If your request is approved, you will receive confirmation from FMC staff. Payment is due at time of arrival.Individual Adult $3.00 Individual Youth $3.00 Individual Senior $3.00**Group Ratios**

|  |  |
| --- | --- |
| **Age** | **Ratio (participants to staff)** |
| 2 Years Old | 2:1 |
| 3 - 5 Years Old | 5:1 |
| 6 - 8 Years Old | 8:1 |
| 9 - 12 Years Old | 12:1 |

If children are being supervised in groups, the age of the youngest child will determine the ratio of staff to participants. **FMC Reserves the Right**1. To approve or deny any request submitted for facility usage.
2. To cancel or re-locate any scheduled activity to another location due to FMC functions/programs.
3. To seek approval of any activity that a fee is charged for parking or participation.
4. FMC must approve of distribution of food and or beverage for a fee or fundraiser.

**To Make a Reservation**1. Complete and sign/date application and mail it or return it to the Guest Services located at FMC.
2. Requests for facility use will then be reviewed for availability and applicant/organization will be notified by phone and or email within 5 business days of receipt of application.
 |  |  |

**Cancellations**

Your reservation may be cancelled, at any time, to ensure the safety of our guests. Examples may include, but not limited to; inclement weather, maintenance issues or unsafe conditions. In the event we cancel your reservation, you may reserve another date/time, if available, or receive a full refund. Every attempt will be made to reschedule, however due to other scheduling commitments, space may not be available.

**Behavior Management Policy**

All participants are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to help make programs safe and enjoyable for all participants. Additional rules may be developed for specific programs as deemed necessary by staff. The agency insists that all participants comply with a basic behavior code. All participants shall:

1. Show respect to all participants, staff, and volunteers. Participants should follow program rules and take direction from staff.

2. Refrain from using abusive or foul language.

3. Refrain from threatening or causing bodily harm to self, other participants, or staff.

4. Show respect for equipment, supplies, and facilities.

5. The following infractions will constitute utilization of the discipline procedures.

* + Harming ones’ self - such as, but not limited to:

 a. Leaving grounds without permission.

b. Leaving designated group without permission.

c. Climbing on objects that are not recommended by staff.

d. Physical damage to self.

e. Possession, use or transfer of alcohol, illegal drugs, tobacco or tobacco products, cannabis and e-cigarettes/vape pens.

* + Harming others such as, but not limited to:

a. Fighting

b. Throwing objects at or near others.

c. Bringing or using weapons, i.e., knives, glass, sharp objects, etc.

d. Hitting, kicking or biting others.

e. Extreme verbal abuse.

f. Profanity

 g. Showing disrespect to other participants and staff.

h. Other aggressive behavior including any verbal or physical bullying.

* + Damage to Property

a. Vandalism

b. Tantrums resulting in damage to property.

c. Breaking, damaging or destroying property.

* + Theft

a. Taking any item that does not belong to the child

**Rental Rules & Regulations**

**The following rules/regulations must be obeyed by the renter and their guests at all times. Failure to adhere to the following rules/regulations may result in: 1). Immediate closure of the event and forfeiture of fees. 2). Disqualification from future rentals, and if necessary 3). Local Law Enforcement official may be notified.**

1. All functions conducted the FMC Natatorium must be in accordance with the districts standards, and therefore, not be in violation of any FMC regulations and or ordinances.
2. All guests (including your adults) are included in the head count.
3. Inclement weather: Please see cancellation policy.
4. All pool rules and regulations, including the Behavior Management Policy, apply during your rental, and for your safety, will be strictly enforced.
5. All guests are subject to our zero tolerance policy. Guests who repeatedly violate rules/regulations will be asked to leave FMC property and are subject to suspension.
6. FMC reserves the right to implement/enforce new rules/regulations, as they apply, to ensure the safety of our guests.

I certify that all the information as listed above is accurate and correct. I have read the Facility Rental Regulations pertaining to the use of FMC facilities and will 1). Be responsible for all injuries caused by such use, 2). Adhere to the rental hours agreed to through the signed contact and 3). Reimburse FMC for all loss or damage to FMC equipment/property caused by such use. In consideration of participation as specified at the location requested, for the date(s) and time(s) requested, I do hereby release and hold harmless for FMC from any and all liability or claims for damage or injury to person or property of the undersigned due to permitee’s use of said facility (ies), by reason of any act or omission by FMC or any of it officers, agents or employees or the condition of its property.

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_

**POOL RULES (FMC Natatorium)**

* Lifeguards are on duty to enforce rules and respond to emergencies. Please do not distract them.
* Guests and members entering the facility must provide a current pass, membership ID or pay the daily admissions fee. Guests paying a daily admissions fee must provide proof of residency (state issued photo ID) or pay the non-resident fee.
* Admissions to the pool shall be refused to all persons having any contagious disease, any infectious conditions such as colds, fever, diarrhea, vomiting, discharge of any kind or any other condition that appears infectious.
* Children 10 & under must be accompanied by a responsible individual 16 years of age or older. Never leave small children unsupervised in or near water. Never swim alone.
* Only U.S. Coast Guard approved Type 3 floatation devices are permitted. Parent/Guardian must actively supervise children using life vests and/or children with limited swimming abilities and remain within one arm’s length reach.
* Children who are not toilet trained must wear swim diapers with tight fitting plastic pants.
* All guests are encouraged to shower with soap before entering the pool.
* Swimsuits only. For protection from the sun, plain white t-shirts are allowed.
* Running, diving in unauthorized areas, rough play and/or similar behavior is strictly prohibited.
* Flotation devices, toys, snorkels, fins and masks are not allowed unless part of an organized class/special event.
* Please leave all valuables at home. FMC is not responsible for lost or stolen items.
* Electronic devices are not permitted in the locker rooms.
* Outside coolers are not permitted. For your convenience, items are available for purchase at our concessions stand. All food items must remain in the concessions area and are not permitted on deck. Plastic water bottles with sports caps are permitted on the deck area. No glass containers allowed.
* Possession, use or transfer of alcohol, illegal drugs, tobacco or tobacco products, cannabis and e-cigarettes/vape pens will result in immediate ejection and the proper authorities will be notified.
* Management may enforce other rules as they may apply to ensure the safety of our guests.

**LAP SWIM RULES (FMC Natatorium)**

* Must be 14 years of age or older.
* Swim on the right side of the center lane.
* Please swim in a counter clockwise pattern.
* When entering a lane, give the current swimmer the right of way.
* When passing another swimmer pass to the swimmer’s left, down the middle of the lane at full speed. Once you have finished passing, swim to the right of the lane.
* When resting, move to the outside corner to allow others swimmers to pass easily.
* Do not hang on lane lines.
* If you use kick boards or pull buoys, please put them away when exiting the pool.

**DIVING BOARD RULES (FMC Natatorium)**

* Exercise caution and follow the direction of lifeguards.
* Do not move fulcrum.
* One person on the board at a time, one bounce per turn.
* Make sure diving area is clear of swimmers before diving.
* No flips, inward dives, handstands or cartwheels permitted.
* Jump/dive straight off the end of the board, not to the side.
* Swim to the nearest designated ladder after using the diving board.
* No swimming under the diving boards or in the diving area.
* Non-swimmers are not permitted.
* Diver assumes all risks of injury due to misuse of the diving board or failure to follow rules.

**REASONS FOR POOL CLOSURE… We reserve the right to close our pool for the following reasons.**

* If there is lightening spotted and/or thunder heard the pool will remain closed for a minimum of 30 minutes from the time it was last spotted or heard. This includes our indoor pool.
* Fecal incidents may cause pool closure for up to 24 hours.
* Mechanical issues or any other unforeseen instances.
* Temperature below 69 degrees.
* Low attendance (10 or less).